

## Pre-Appointment Checklist for Registration

- Schedule a meeting to be authorized to register.
  - Find your advisor's information listed on [MyUI/Student Information/Advising/Programs of Study & Advisors](#).
  - Look for an email from your advisor, the College, and/or your department containing information about the best way to meet with your advisor.
  - Faculty advising begins in October. This is typically when faculty will have appointments available on [MyUI Appointment Scheduler](#). *Some departments offer drop-in group advising for students assigned to a faculty advisor—watch for more information in October from the College or your department about this advising option.*
  
- Review your [degree audit](#) and note whether it reflects accurate course credits you expected.
  
- Use your major's [sample four-year plan](#) to select courses for the fall semester.
  
- Consult the [Peer Advisors](#) during office hours (Monday-Friday, 10am-12pm and 12:30-3pm) for a student perspective.
  
- [Add courses](#) to your schedule builder course cart and write down any questions you have for your advisor to share during your appointment.
  
- If completing your appointment virtually:
  - Find a quiet place that will allow you to focus and talk freely with your advisor.
  - Be in your space and logged in to a computer at the time of your appointment.