Pre-Appointment Checklist for Registration

☐ Schedule a meeting to be authorized to register.
   ☐ Find your advisor's information listed on MyUI/Student Information/Advising/Programs of Study & Advisors.
   ☐ Look for an email from the College and/or your department containing information about the best way to meet with an advisor.
   ☐ Drop-in group advising will be scheduled between March 21-28. Not all departments offer this option, so watch your email for more information.
   ☐ Faculty advising week is April 4-8, 2022. This is typically when faculty will have appointments available on MyUI Appointment Scheduler.

☐ Review your degree audit and note whether it reflects accurate course credits you expected.

☐ Use your major's sample four-year plan to select courses for the fall semester.

☐ Consult the Peer Advisors during office hours (Monday-Friday, 10am-12pm and 12:30-3pm) for a student perspective.

☐ Write down your planned spring courses and any questions you have for your advisor to share during your appointment.

☐ If completing your appointment virtually:
   ☐ Find a quiet place that will allow you to focus and talk freely with your advisor.
   ☐ Be in your space and logged in to a computer at the time of your appointment.