## Student Employment Opportunities in Engineering Student Services

<table>
<thead>
<tr>
<th>Position Title &amp; Supervisor</th>
<th>Description of Role</th>
<th>Application Requirements</th>
<th>Hours per Week</th>
<th>Application Process &amp; Links</th>
</tr>
</thead>
</table>
| **Student Ambassadors**     | Student Ambassadors assist in activities to:  
  • create a welcoming environment in the College of Engineering  
  • recruit prospective students  
  • enhance the transition and retention of engineering students.  
  Specific activities include meeting with prospective students and their families individually and in groups, organizing Explore Engineering@Iowa programs, and giving tours of the Seamans Center.  
  Full position description [here](#). | • Be currently enrolled in the College of Engineering (any year) with a UI GPA of 2.75 or higher.  
• Possess strong interpersonal skills, a sense of humor, and an ability to relate well to a variety of people  
• Have a great work ethic including being a team player who is reliable and responsible  
• Speak positively about the College of Engineering in both one-on-one and large group formats  
• Work effectively with minimal supervision and structure | 2-3 hours/week, plus four full-day Saturday programs | Application opens: Now open  
Application deadline: Sunday, April 12 at 11:59 p.m.  
[Application available here](#).  
For more information: Check your email for a message that went out on 3-2-2020 or contact [Jane Dorman](#). |

| **Engineering Tutors**      | Engineering tutors provide free tutoring to students in Math, Chemistry, Physics, and core engineering courses (EPS, Thermo, Dynamics, Materials Science, and Mechanics of Deformable Bodies).  
  Tutors also coordinate mid-term exam reviews throughout the semester.  
  Tutors typically work one to three shifts per week (3 hours per shift), are paid for training and professional development, and can receive a tutoring certificate that is recognized on campus after two semesters of employment. This is a great opportunity for anyone looking to become a Teaching Assistant or educator in the future.  
  Full position description [here](#). | • Be enrolled as a student in the College of Engineering.  
• Obtain a B+ or higher, preferably an A, in the desired courses for tutoring.  
• Maintain Academic Good Standing with a UI cumulative and semester GPA of 3.0 or higher.  
• Demonstrate knowledge and competence in the subject matter tutored.  
• Have excellent written and verbal communication skills.  
• Be able to work well as a member of a team, showing individual initiative and flexibility when needed.  
• Have a positive and respectful attitude in working with a diverse population.  
• Be willing to speak positively about the College of Engineering and The University of Iowa.  
• Maintain strict confidentiality regarding student records and conversations as appropriate. | 3 – 9 hours per week | Application opens: Now open  
Priority Application deadline: Sunday, April 5 at Midnight (rolling review until all positions filled)  
[Engineering Tutor Application](#).  
More information [here](#). |
# Student Employment Opportunities in Engineering Student Services

<table>
<thead>
<tr>
<th>Position Title &amp; Supervisor</th>
<th>Description of Role</th>
<th>Application Requirements</th>
<th>Hours per Week</th>
<th>Application Process &amp; Links</th>
</tr>
</thead>
</table>
| Hanson Center Writing Tutors | Writing tutors meet one-on-one with College of Engineering students to help them with their writing, speaking or communication for any class. Tutors are hired for their exceptional communication skills. | Are you a confident, self-motivated writer who has received high grades on your essays and lab reports? Do you like helping your peers in small groups or one-on-one? If so, please apply to be a Writing Tutor.  
- Be currently enrolled in COE with one year or more before graduation.  
- Be able to demonstrate strong writing and communication skills.  
- Be able to demonstrate strong interpersonal skills. | 4-10 hours per week (most students work 5 to 6) | Application opens: March 2  
Application deadline: April 17 at 5:00 pm  
Apply: Send resume, cover letter, and writing sample by email to scott-coffel@uiowa.edu  
More information on HCTC website. |
| Engineering Peer Advisors | Provide compassionate support and guidance to undergraduate students as they pursue academic, career, and personal success.  
- Offer assistance and share personal perspectives with students as they progress through coursework, seek involvement and leadership opportunities, and search for internship, co-op, and full-time employment opportunities.  
- Tailor advice and refer to resources based on individual students’ concerns, questions, and goals. | Be enrolled as junior or above in the College of Engineering by Fall 2020.  
- Maintain UI GPA of 3.0 or higher.  
- Complete at least one internship, co-op, or research experience in an engineering related field by Fall 2020.  
- Demonstrate initiative and leadership skills by prior participation in study abroad and/or service as a leader in student organizations.  
- Display excellent interpersonal, public speaking, and written communication skills.  
- Be willing to reflect on personal experiences in college and communicate those positively with peers.  
- Exhibit a team-oriented attitude as well as the ability to work autonomously with minimal supervision.  
- Proven ability to manage multiple tasks and competing priorities in a fast-paced environment.  
**Preferred Qualifications:**  
- Have completed at least 3 years of coursework in engineering, including approximately one year of EFA/Track courses, by Fall 2020.  
- Prior participation in study, research, service, or internship abroad, and/or service as a leader in student organizations.  
- Initiative to independently create and implement projects to promote student success. | 7 – 10 hours per week, primarily during business hours; occasional weekend and evening hours are expected. | Application opens: March 4  
Application deadline: April 5 at 11:59 pm.  
More information and application [here](#). |
# Student Employment Opportunities in Engineering Student Services

<table>
<thead>
<tr>
<th>Position Title &amp; Supervisor</th>
<th>Description of Role</th>
<th>Application Requirements</th>
<th>Hours per Week</th>
<th>Application Process &amp; Links</th>
</tr>
</thead>
</table>
| **Engineering Inclusion Agents**  
Supervisor: Kristin Lang 3612 SC | • Promote a welcoming and inclusive environment in the College of Engineering.  
• Educate themselves and their peers on social justice topics.  
• Work individually and as a team to design and implement diversity, equity, and inclusion (DEI) workshops, events, and programs (both active and passive) for undergraduate students in the College of Engineering that foster a sense of belonging.  
Full position description [here](#). | • Be currently enrolled as an undergraduate in the College of Engineering by Fall 2020.  
• Maintain a UI GPA of 2.0 or higher.  
• Have a strong desire to work with other students and a demonstrated interest in engaging with different viewpoints.  
• Exhibit a team-oriented attitude as well as the ability to work independently with minimal supervision. | 5-8 hours per week, primarily during business hours (8:00am-4:30pm); occasional weekend and evening hours are expected. | Application deadline: Sunday, April 19  
[Engineering Inclusion Agent application](#) |
| **sTAtics Jedi (Statics TA) & CircuiTAtor (Circuits TA)** | sTAtics Jedi and CircuiTAtors work as part of a team to coordinate support for students in Statics and Circuits. Their duties include, but are not limited to: facilitating discussion sections, holding office hours, tutoring in Engineering  
[sTAtics JEDI full description](#)  
[CircuiTAtor full description](#) | • Be enrolled as an undergraduate student in the College of Engineering.  
Obtain, at minimum, an A in Engineering Fundamentals II: Circuits or Engineering Fundamentals I: Statics  
[sTAtics Jedi & CircuiTAtor Application](#) | 10 hours per week | Application opens: Now open  
Application deadline: Sunday, April 19 at midnight  
[sTAtics Jedi & CircuiTAtor Application](#)  
More information [here](#).  
The positions are two unique roles but have the same application process. In the application, you will be able to indicate whether you would like to be considered for Statics, Circuits, or both TA positions. |
| **Teaching Assistants for ENGR and department-specific coursework** | Opportunities, job descriptions, requirements, and applications will vary by department, course, and the professor supervising the position. | | 10 hours per week | Check with Departmental Offices for more information:  
BME: 5601 SC  
CBE: 4133 SC  
CEE: 4105 SC  
ECE: 4016 SC  
ISE: 3016 SC  
ME: 3131 SC |

Updated March 4, 2020