

ESAC Meeting Minutes 5/28/2015

Call to order by Jenni Rumping (8:30 a.m.)

Present: Derek Chang, Josh Atcher, Eric Jetter, Jill McNamara, Jenni Rumping, Jan Waterhouse, John Millsap

Location: 331 TH

Minutes from the April 30th meeting were approved.

Announcements:

- The newly elected members will be invited to attend the June meeting. Some refreshment may be provided. The old and new members may also get together out for lunch on the same day. Jenni will send invite out.

Finance/HR Director Report:

- None.

Committee Reports:

- Executive: The executive meeting with the dean went well. Alec had good response for ESAC's accomplishment in the past year. ESAC's support for the engineering research judge was also appreciated.
- Elections: No report.
- Staff Awards: No report.
- Social Events: need to pick up a date for board game. The tentative place is SC second common lobby. Need to make sure the reservation is made due to summer camps may also use the lobby. Once the date is selected, need to make flyers and posters.
- Publicity and Communication: No report.
- Welcome & Goodbye: Few people from the college are retiring, but the list has been taken care of.
- Get to Know the College: N No report.
- Bylaws/Policies & Procedures: No report.
- Community Service: No report.

Old Business:

- Reminder: Committee activity summary report needs to be submitted to Jenni by June 30th.

New Business:

- ESAC website need some maintenance: taking down invalid or duplicate information.

Adjournment: Jenni Rumping adjourned the meeting at 8:48 A.M.

Submitted by: Derek Chang

Next Meeting: 8:30 a.m., May 25th, 2015
Location: TBA (tentatively SC).