

ESAC Meeting Minutes 02/26/2015

Present: Jenni Rumping, Eric Jetter, Jan Waterhouse, Jill McNamara, John Millsap, Daniel Gilles

1. Call to Order by Dan (8:32 a.m.)

2. Approval of Minutes from January 29th meeting. Motion to approve by Jill, seconded by Dan

3. Announcements none

4. Impromptu new business Discussion of photo day (possibly after Spring Break)

5. Liaison Committee Reports

a. April could not attend but asked that it get mentioned to fill out the TIER project surveys related to finance. Jan discussed early retirement program. March 6 deadline with 2 week turn around. College needs to prove cost savings. TIER HR change management project is underway. Jan is on the advisory committee. Sue Buckley announced retirement. Kevin Ward will serve as interim.

6. Committee Reports

- a. executive – Jill will schedule a meeting with Alec in early April.
- b. elections – election voting coming in and about 50% of eligible staff have already voted. Should have results Monday or Tuesday with the top 7 candidates.
- c. staff awards – staff awards are underway with nominees for Mary Sheedy & Staff Service, but no names for staff research award. Jenni is formulating a committee to review nominees.
- d. social events – staff appreciation event. In lieu of soup, will hand out cookies April 22. Jan will pull info on staff so we know how much to order. Check with Sandy Gerrard on how much was ordered in the past. There was also a suggestion to have a fruit option. Will discuss “ice cream bar” event at next meeting in March.
- e. publicity & communication - nothing to report
- f. welcome/goodbye – 1 new staff for welcome card, will get Tracy the info
- g. get to know college - April 9th @ NADS. Get a car from motorpool if needed. Limited to 20-25 people. Provide cookies & water.
- h. bylaws/policies - nothing to report
- i. community service food drive – CEE student org would like to participate again in our canned food drive

7. Old Business none

8. New Business none

Adjournment: Jenni adjourned the meeting at 8:59 a.m.

Submitted by: Jill McNamara

Next Meeting: 8:30 a.m., March 26th, 2015
Location: 331 Trowbridge Hall