

ESAC Meeting Minutes 6/26/2014

Call to order by Dan Gilles (8:35 a.m.)

Present: Dan Gilles, Derek Chang, Robert Johnson, Jill McNamara, Jackie Stolze, Jan Waterhouse

Minutes from the May meeting were approved.

No announcements or impromptu agenda items.

UI Staff Council Report: NA. We will establish a schedule for next year so we have someone attending each UISC meeting. This will be kept with the agendas.

Finance/HR Director Report:

Jan reported that budget is complete. Raises will average between 2–3%. A preliminary report on the ongoing efficiency study is available — it is rather vague. So far the focus seems to be on administrative functions. Phase II is starting now.

Committee Reports:

- Executive: Committee chairs, your year-end activity reports are due by July 1. Dan Gilles will send a reminder email. Please send these reports to Jenni or Dan.
- Elections: Wendy Brentner was elected to represent the College of Engineering on the UI Staff Council. Given the circumstances, ESAC will forego elections and appoint all the candidates to serve.
- Staff Awards: NA
- Social Events: Social events could be held on a quarterly basis next year.
- Publicity and Communication: NA
- Welcome & Goodbye: Welcomes: Kim Lebeck; Goodbyes: Tyler Johnson, Greg Wagner
- Get to Know the College: Derek Chang suggested an event focusing on the Iowa Geological Survey, perhaps in August or October. Details will be worked out later.
- Bylaws/Policies & Procedures: NA
- Community Service: NA

Old Business: None

New Business: NA

Adjournment: Dan Gilles adjourned the meeting at 9:06 a.m.

Submitted by: Jackie Hartling Stolze

Next Meeting: 8:30 a.m., July 31, 2014

Location: TBA