Call to Order: Lisa Lang (8:35 am)

Present: April Tippett, Christopher Fomon, Jan Waterhouse, Lisa Lang, Sarah Lobb, Joshua Atcher, Jennie Portwood, Kim Lebeck, Megan Delaney

Location: 3210 SC

Minutes: March minutes were approved

Announcements: none

UI Staff Council

- Staff Council Meeting Agendas and Minutes https://uiowa.edu/staff/meetings-and-agendas

HR Director Report (Jan):

- Performance Reviews
  - 100% of performance reviews were submitted on time.
- Staff Award Event was successful – thank you to ESAC’s contributions.

Finance Director Report (April):

- As of today, no budget for FY18. It should be released by late May.
- Strategic funding request has been submitted
- Fiscal year end deadlines calendar is coming
  - July 3rd is the transition period, anything financial will most likely be inaccurate on this day.

Committee Reports:

- Executive: meeting with Alec in May-June (Sarah will schedule)
- Elections:
  - Results next week (early May)
  - There was some confusion with the ballot, resulting in the follow up email from Sarah explaining the two separate ballots in more detail.
  - Discussed why it was difficult to gather volunteers for ESAC and what we could do differently
    - Advertise sooner and/or year round
    - Workload issues
    - Better communication about ESAC (who we are and what we do)
    - Enhance the role of ESAC to be a more integral part of the decision making in the college to advocate for staff. One idea was to create a more formal structure to involve ESAC.
    - Meet more often with the Dean more frequently

- Staff Awards:
  - Staff Award Event was successful
  - Committee will re-evaluate the requirements for the community service award, possibly moving it towards service that is both related and non-related to the nominee’s job.
  - We will discuss further at the next meeting.
• Social Events:
  o May 18th after work (around 4:30) social event at Big Grove
  o ESAC will cover food/snack, but not alcoholic beverages

• Publicity and Communication:
  o Advertise newly elected ESAC Members, Social Event at Big Grove and Iowa City Mobile Pack event in early June.

• Welcome & Goodbye:
  o Leaving:
  o Welcome:
    ▪ Donna Palmer – MIE
    ▪ Nancy Hamel – PLTW
    ▪ Rosemary Tiwari – IIHR

• Get to Know the College:
  o Contact Doug Eltoft about tour of the annex
  o Bagels and coffee or cookies
  o Week or so after finals (May 22nd)

• Bylaws/Policies & Procedures: none

• Community Service:
  o Iowa City Mobile Pack – Feed My Starving Children event on June 9th and 10th

Old Business:

New Business:

Adjournment: Lisa Lang adjourned the meeting at 9:25 am

Submitted by: Megan Delaney

Next Meeting: 8:30 am May 25th, 2017

Location: 202 ERF
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Staff Council

- Share dinner
  - provides feel they do well
  - consumers are not as happy

Gary Pasta 9/14
  Shot x sweet.

Jan-
  Thanks for E1/AE contribution to Staff Awards
  - 100% performance reviews were submitted early.

April
  - Still no budget for next yrs. early to late May
  - Strategic funding request has been submitted.
  - FY end deadlines calendar coming
    - June reports due July 5th TDR
    - Don't look at anything financial until July 3rd (MANDATORY)

Executive - early May - meeting with Alec
Election - results next week

had some trouble/question with the ballot
email was preceded on by Sarah

Outreach - successful event,
  learning about community senior center.
  related to job but aren't the job.

Feedback next month, and then the
will discuss at July meeting.
Electra Corp. Why is it so hard to
get people to ... volunteer.
- What can we do differently.
- Could we start formally talk about it.
  - better communicating what we do
  - rolling EAAC could be enhanced, we
  could do more in behalf of advocates.
  - for staff, but we aren't always clear.
  - maybe a more formal structure to get
  more involved with what is going on,
  then systemic decisions.
  - such as when SEND services implementer.
  - state conversation with Alec
  - look at the by-laws, is there more
  - what should do, cancel, how
  - we move forward.

Social events 400 remain.
- after new event after-hours.
- not alcoholic beverage, but we will provide food.
- 170 pts stay.
- 4:30 - tea breaks that go thru.
admissions publicity + communication
advertise newly elected ESHA members.

new staff
- Donna Palmer MF
- PLTW - Nancy Hammer
- Rosemary Trower

CITOC
- contact Doug for tour of annex.
- Bagels + coffee
- after finals 8:30 to 9:00
- decision? needs more information

community service
- go for it - ESHA worthy or ask Arnie if.
4/26/17 - Jan

ESAR community service

Feed my starving children
Mobile food event

Fri 3/9 + 3/10
Volunteers
10 a.m. to 3 p.m.
3 shifts
2 p.m. to 7 p.m.

Goal: how many meals needed
How many they need + assist

You don't know when before but they
Report back soon.

5th annual - City High

Fundraising is ongoing
Volunteering is actually pack the food.
190 people per shift

See our page, website, Uraru city mobile pack
Engineering Staff Advisory Council
April 27, 2017 8:30 a.m.
3210 SC

1. Call to order
2. Introductions
3. Approval of minutes from previous meeting
4. Announcements
5. Impromptu new business items for this agenda Liaison committee reports
   - UI Staff Council meeting
   - HR Director Jan Waterhouse
   - Finance Director April Tippett
6. Committee reports
   a. Executive
   b. Elections - update
   c. Staff Awards - update
   d. Social Events
   e. Publicity and Communication
   f. Welcome/Goodbye
   g. Get to Know the College
   h. Bylaws/Policies & Procedures
   i. Community Service
      i. Feed the Starving Children – discuss
7. Old Business –
8. New Business
   a. Items form the floor

Next meeting
May 25, 2017; 8:30am
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4/27/17 EST Meeting

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Jan Westrup
Lisa Leary
Sarah Lobb
Joshua Rhoten
Leah Portwood
Kim Sebeck
Megan Delany